


Notice of Intent to Assess - Information Request:

A Notice of Intent to Assess (NIA) - Information Request is sent because the Department of Revenue (DOR) needs additional information to continue processing your tax return. The NIA – Information Request will tell you what to send in. We may ask for additional information regarding your Massachusetts withholding credit, Earned Income Credit or Circuit Breaker Credit.

What you need to know:

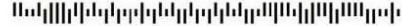
- An NIA –Information Request is not a tax bill; it shows the amount of the credits that will be taken away if you don't provide the information requested.
- You have 30 days from the notice date to send in all requested information. It's important to include page 2 of the notice with your response.
- If additional information is required we will send you a Notice of Intent to Assess – Second Information Request. So be sure to submit all documentation requested with your first notice to avoid further delays in processing your tax return.
- If you do not respond the credits described in the notice will be taken away. This may result in a bill or a reduced refund.
- If you disagree with the notice, you can dispute it at mass.gov/masstaxconnect after creating an account and logging in. You must attach the requested information to your dispute.



Commonwealth of Massachusetts
Department of Revenue
Michael J. Heffernan, Commissioner
mass.gov/dor

Letter ID: LXXXXXXXXX
Notice Date: August 8, 2018
Account ID: PIT-XXXXXXXX-XXXX

NOTICE OF INTENT TO ASSESS - INFORMATION REQUEST



JOHNNY TAXPAYER
123 STREETLANE
BOSTON MA 02129

This is a notice that we need additional information to verify your tax return.

Why did I receive this notice?

Your 2018 Massachusetts Personal Income Tax return has been selected for verification. We need additional information to resolve this issue.

What should I do?

Review the information in this notice. Then, provide the records and information listed on the following page(s) by September 7, 2018. You may submit Form M-2848, Power of Attorney, if you want someone else to represent you.

What happens if I don't respond?

If you don't respond by September 7, 2018, the earned income credit of \$6,000.00, the withholding of \$5,000.00, and the senior circuit breaker credit of \$4,000.00 will be disallowed.

What if I have questions?

Your Letter ID will identify your account if you call DOR

Reason for the NIA, including tax type(s) and tax period(s)

Actions you can take

Amount of credit that will be taken away if you don't send in the information listed on page 2.

If you have questions, you can call us at (617) 887-6333.